

Minutes for
Library Board of Trustees
Regular meeting – April 25, 2023
Main Library Room.

1. Call to Order
 - a. 4:58 pm
2. Roll Call
 - a. Jenny, Raylene, Ruth, Julie, Alice, Alicia, and Dan (minutes).
3. Approval of Agenda
 - a. Julie 1st. Ruth 2nd. All in Favor
4. Public Comment
 - a. No Public Present.
5. Approval of minutes
 - a. Julie 1st. Ruth 2nd. All in Favor
6. Review Bills and Budget
 - a. Reviewed during the meeting. No questions.
7. Directors Report
 - MLA updates - <https://www.milibraries.org/news-announcements>
 - Toddler Time – slow.
 - Book Club – Susie Finkbeiner visited. Next month is Fannie Flagg’s Wonder Boy of Whistle stop.
 - Teens painted a vase of flowers on canvas.
 - Middle school classes still going great! One class left for the year.
 - Crafty Time Out for Adults. New dates for April 11, 19, & 28. Nothing scheduled for May.
 - Storage room update: still working on it.
 - Yoga classes – going great. April & May dates are set for Saturdays.
 - Summer Reading Program. Still working on now. “Wild about reading” Programs scheduled, Ordered prizes. We’ve gotten all expected donations in. Schedule is done.
 - Hometown meeting. The April meeting was postponed.
 - Book Sale is going great! Numbers are steady.
 - Water heater – had the anode rod changed out. Water still smells.
 - Camera – 2 cameras have been installed. One at the entrance, one at the circular desk. Signs on the door stating that cameras are in use. Township has the camera app for backup.
 - ACLA meeting report. Discussed the cass county situation below.
 - Cass County update. An incident with the county commissioner affecting three libraries regarding minors and explicit materials was discussed. MRighttoread has a policy for this situation (reviewed during the meeting). The incident has been tabled for the time being in Cass County.
8. Old Business

- a. Finance committee update –budget approval. Present the 8% budget as discussed last meeting, amend the job posting to leave salary negotiations for director – pending township approval. Julie 1st, Ruth 2nd. All in Favor.
9. New Business
 - a. Policies. Coming from a disruptive situation about a year ago. A yearlong ban to the patron will be up on May 17th. The township will contact the case worker to review the library policies and expectations prior to library return. Policy updates to the Privacy and Confidentiality policy, the patron code of conduct policy, and the security camera policy were discussed and accepted. Julie 1st, Ruth 2nd. All in favor.
 - b. Director Job Opening. Alicia formally submitted resignation. Julie 1st, Ruth 2nd. All in reluctant favor. Discussion that Alicia will be willing to train/support a new hire.
 - c. Proposal to pay 40 hours of accrued vacation time to Alicia on the pay period after her scheduled end date. Julie 1st, Ruth 2nd. All in Favor.
10. Updates on local meetings.
 - a. Martin Twp meeting.
 - i. Alice attended after school bond meeting. Discussions as listed in new business 9a.
 - b. Orangeville Twp meeting.
 - i. Emailed summary sent by Alice.
 - c. Watson Twp meeting.
 - i. Emailed summary sent by Alice.
 - d. Friends Meeting.
 - i. No meeting this month.
11. Public Comment
 - a. No Public present.
12. Board Member Comment.
 - a. No comments.
13. Next meeting: May 23, 2023 @ 5PM
14. Adjournment
 - a. Julie 1st. Ruth 2nd. All in Favor. 6:04 pm.